

June 5, 2020

## INFORMATIONAL ANNOUNCEMENT - COVID-19 VIRUS

To My Fellow Co-Workers:

I want to give you all an update, since the last one on June 3, on our employees currently affected in some form or fashion by the COVID-19 virus.

- Employee 13 (Tuscaloosa Hourly) Employee was told to stay home from work as he had contact with an individual that was in contact with another person who tested positive for COVID-19 on June 2, 2020. Employee has no symptoms as of this writing. Return to work set for June 8, 2020.
- Employee 14 (Tuscaloosa Salary) Employee's wife was at a training event and sat next to a person whose spouse was required to be tested for COVID-19. Allegedly someone on his line at his place of employment tested positive for COVID-19. Test results for the spouse are expected over the weekend.
- Employee 15 (Tuscaloosa Salary) Employee's family member came into contact on May 27, 2020 with an individual who tested positive for COVID-19. No symptoms shown by employee since contact but employee will remain away from the office until June 8, 2020.

I want to continue to extend my personal thanks to every employee that communicated their situation with us immediately. It is greatly appreciated as it helps us contain this pernicious virus. And so you can see from the list above, we have gone from one to three quarantines in less than two days. Thus, I continue to stress that we all must work together, **at work and away from work**, to mitigate the spread of the COVID-19 virus as best we can.

Thank you, stay safe and be well.

A handwritten signature in black ink, appearing to read "Bob Giammaruti", with a stylized flourish at the end.

**Bob Giammaruti**  
Chief Executive Officer